



Dear Parents and Carers,

We are writing to inform you of the procedures that will be followed in the event of extreme or severe weather which may impact the opening of the school and nursery.

In the event of adverse weather conditions, the school grounds and the immediate surrounding area will be inspected by school staff at the earliest opportunity in the morning. Staff will notify the Headteacher by **7:30am** if they are unable to travel safely to school due to conditions in their local area.

Based on this information and the site inspection, a decision will then be made as to whether it is safe for the school and nursery to open.

Once a decision has been made, parents and carers will be informed as follows:

- A notice will be posted on the school website
- A notification will be sent via the school app (**Weduc**)
- A text message and email will be sent to parents and carers

We kindly ask that parents and carers **do not telephone the school**, as phone lines need to be kept clear during these times.

We will also notify **BBC Radio Derby** of any school closures, so please listen to local radio updates.

If we are able to make a decision earlier than usual, we will notify you as soon as possible. Please continue to check the school website and the Weduc app regularly for updates.

We will always endeavour to keep the school and nursery open where it is safe to do so. In the event that an **early closure during the school day** is required due to worsening weather conditions, we will notify parents and carers as soon as possible.

Thank you for your understanding and continued support.

Yours sincerely,

Mrs Suddhi

Head Teacher